

# INFORMATION PACKET

Friday, February 10, 2023



## **TABLE OF CONTENTS**

### CITY OF CASPER DOCUMENTS & INFORMATION

The Grid - Schedule of Council Meetings & Addendum .....	2
FY23 Optional Sales Tax Report February 02.07.23 .....	7
FY23 Sales Tax Chart February 02.07.23 .....	8
Website Research and Process Information 02.10.23 .....	9

### WAM DOCUMENTS & INFORMATION

WAM Info 2023 WY Legislature - Week 4 .....	16
---	----

### AGENCIES, BOARDS AND COMMITTEES DOCUMENTS & INFORMATION

ARAJPB Minutes 01.11.23 .....	22
Parks & Recreation Advisory Board Minutes 01.12.23 .....	26
Parks & Recreation Advisory Board Minutes 12.08.22 .....	29

### INVITATIONS, NEWSLETTERS & OTHER INFORMATION

Invitation Chamber of Commerce Post Legislative Luncheon .....	31
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C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

**The Grid**  
A working draft of Council Meeting Agendas

**February 14, 2023** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Casper Natrona County Health Department	Information Only	4:35	20 min
Aquatic Center Roof Deck Funding Plan	Direction Requested	4:55	30 min
Golf Enterprise	Direction Requested	5:25	45 min
Annual City of Casper Liquor Review and Report	Information Only	6:10	30 min
Interim Topics for WAM	Direction Requested	6:40	40 min
Agenda Review		7:20	10 min
Council Around the Table		7:30	20 min
Approximate Ending Time:			7:50

**February 21, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Rocky Mountain Power Update					
Approval of 2/7 Minutes					C
Approval of 2/7 Exec Session Minutes					C
Public Hearing: An Ordinance Amending Casper Municipal Code Chapter 1.04 - General Provisions.		N			
Public Hearing: New Special Malt Beverage Permit No. 1 for Spuds Baseball Club, LLC, d/b/a Spuds Baseball, Located at 330 Kati Lane.		N			
Public Hearing: Annual Renewal of Liquor Licenses		N			
2nd Reading: Flag Lot Ordinance			N		
2nd Reading: Setbacks for PH Zoning			N		
3rd Reading: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming			N		
Settlement Agreement with Westchester Fire Insurance Company				C	
MOU with Natrona County to Transfer Property				C	
Amending Providing for the Naming of Legal Depositories and Investment Firms for 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
Authorize a Contract for Professional Services with Burns & McDonnell Engineering Company, Inc., in the amount not to exceed \$169,572, for the 2023 to 2027 Casper Solid Waste Annual Title V Reporting Project No. 22-072.				C	

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**February 21, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Authorizing Registration of the City of Casper as a Vendor for the Low-Income Home Water Assistance Program.				C	
Authorizing a Memorandum of Understanding between the City of Casper and Natron County for the Transfer of Property				C	
Interim Topics for WAM					C
Executive Session: Land & Litigation					

**February 28, 2023** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Casper Area Transit Electric Fleet Conversion Study Update	Information Only	4:35	30 min
Metro Generator	Information Only	5:05	20 min
Council Leadership Selection Process	Direction Requested	5:25	30 min
Agenda Review		5:55	20 min
Legislative Review		6:15	20 min
Council Around the Table		6:35	20 min
Approximate Ending Time:			6:55

**March 7, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: LGBTQ Committee Update					
Approval of 2/21 Minutes					C
2nd Reading: An Ordinance Amending Casper Municipal Code Chapter 1.04 - General Provisions.			N		
3rd Reading: Flag Lot Ordinance			N		
3rd Reading: Setbacks for PH Zoning			N		

**The Grid**  
A working draft of Council Meeting Agendas

**March 14, 2023** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Platte River Trails New Director Rachel Spear	Information Only	4:35	5 min
EKW Easement	Direction Requested	4:40	20 min
Capital Budget Review	Direction Requested	5:00	90 min
River Fund Discussion	Information Only	6:30	15 min
Camping Ordinance	Direction Requested	6:45	45 min
Poplar and CY Intersection (lane extension)	Direction Requested	7:30	30 min
Agenda Review		8:00	20 min
Legislative Review		8:20	20 min
Council Around the Table		8:40	20 min
Approximate Ending Time:			9:00

**March 21, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting:					
Approval of 3/7 Minutes					C
3rd Reading: An Ordinance Amending Casper Municipal Code Chapter 1.04 - General Provisions.			N		
Approving the Senior Center Lease				C	

**March 28, 2023**

<b>Work Session Meeting Agenda Items</b>	Recommendation	Begin Time	Allotted Time
Meeting Canceled			
Approximate Ending Time:			8:10

**April 4, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Chinook Trail LAD (10 min)					
Approval of 3/21 Minutes					C



**The Grid**  
A working draft of Council Meeting Agendas

**April 11, 2023** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ordinance Regarding Feeding Turkeys	Direction Requested	4:35	30 min
One Cent Applications	Direction Requested	5:55	45 min
Snow Plowing	Direction Requested	4:35	30 min
NAPA IBS	Direction Requested	5:05	20 min
City of Casper Website	Direction Requested	6:40	30 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

**April 18, 2023** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting:					
Approval of 4/4 Minutes					C
Parking Garage Lease				C	

**April 25, 2023** Councilmembers Absent:

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
One Cent Applicant Interviews (Tentative)			
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

## Future Agenda Items

### Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage			
Graffiti Abatement & Alternatives			After January 2023
Safe Place Program Implementation & Resolution			
Code Enforcement - Municipal Code?			
Class and Compensation Study Follow-up			April
Detox Funding Discussion			May
Livability/Marketing Follow-up			
Special Event Permitting Process			
Banner Health and Fire Agreement			April
Publication Requirements			
Solid Waste Residential Passes			April

### Staff Items:

City Inspectors Authority/Oversight of Licensed Contractors			
Speed Limit Ordinance Review			
Unpaid Utility Ordinance Amendment			
Part 2 Ford Wyoming Center			
Sponsorships and Naming Rights (Tentative)			
Judge's Quarterly Update			Rekurs Quarterly- To be requested by the Judge
Ford Wyoming Center Subsidy			
Tentative Budget to Council	May 9, 2023		
Council Budget Review	May 22 & 24		
Second Sheet of Ice Financing			Spring 2023
Renner Agreement for Pickleball Resurface			
Parks Master Plans MOU's			
311 App - New Features			

### Potential Topics-- Council Thumbs to be Added:

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### Future Regular Council Meeting Items:

Summary Proposed Budget to Council	6/6/2023		
Est. PH - Adopt FY24 Budget	6/6/2023		
PH & Adoption of FY24 Budget	6/20/2023		

### Retreat Items:

Economic Development and City Building Strategy
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**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**66.67% of Fiscal Year 2023 has lapsed**

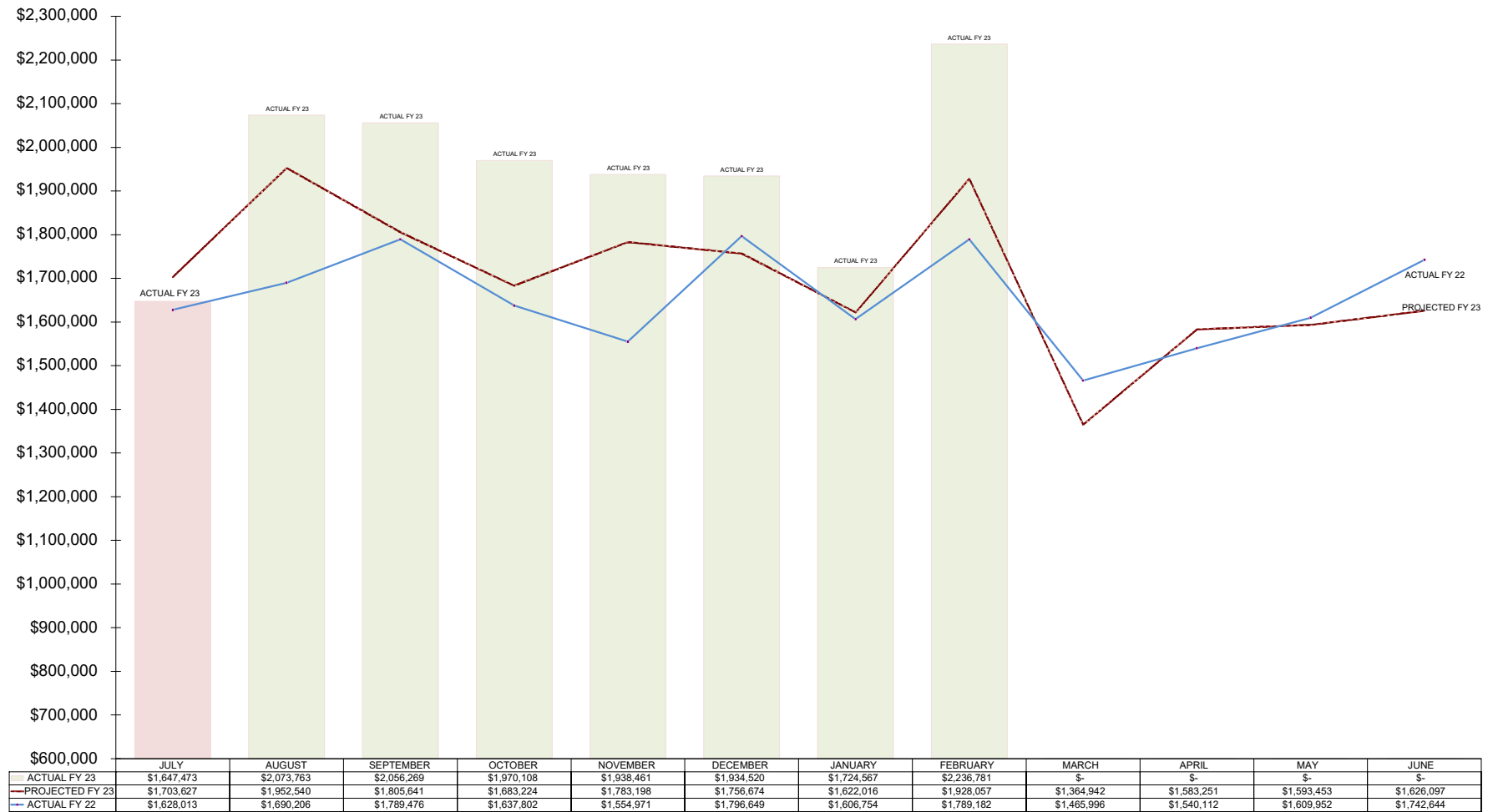
Below is the Optional Sales Tax report for FY23. We are currently at 66.67% of the budget year.

General Fund is up 6.60% from projected year to date which is at 76.37% of budget.

1%16 is up 7.55% from projected year to date which is at 77.34% of budget.


State Shared Sales Tax				
	Date Received	Amount Received	Amount Budgeted	Percent of Annual Budget
FY 2023 General Fund	7/7/2022	\$ 1,647,473	\$ 1,703,627	\$ (56,154) 8.07%
	8/4/2022	2,073,763	1,952,540	121,223 18.24%
	9/8/2022	2,056,269	1,805,641	250,629 28.32%
	10/6/2022	1,970,108	1,683,224	286,884 37.97%
	11/8/2022	1,938,461	1,783,198	155,263 47.47%
	12/6/2022	1,934,520	1,756,674	177,846 56.96%
	1/9/2023	1,724,567	1,622,016	102,551 65.41%
	2/6/2023	2,236,781	1,928,057	308,724 76.37%
			1,364,942	
			1,583,251	
			1,593,453	
			1,626,097	
Total FY 2023		\$ 15,581,943	\$ 20,402,721	\$ 1,346,964
Optional 1% Tax				
FY 2023 1%16	7/7/2022	\$ 1,379,329	\$ 1,404,112	(24,783) 8.17%
	8/4/2022	1,734,317	1,611,691	122,626 18.45%
	9/8/2022	1,725,549	1,495,244	230,305 28.67%
	10/6/2022	1,655,049	1,400,736	254,312 38.48%
	11/8/2022	1,629,011	1,480,055	148,956 48.13%
	12/6/2022	1,616,348	1,451,365	164,982 57.71%
	1/9/2023	1,442,838	1,339,982	102,856 66.26%
	2/6/2023	1,869,735	1,594,814	274,921 77.34%
			1,134,090	
			1,306,229	
			1,316,355	
			1,341,669	
Total FY 2023		\$ 13,052,176	\$ 16,876,343	\$ 1,274,176
Total		\$ 28,634,119	\$ 37,279,064	\$ 2,621,140

# Sales Tax FY 2023 Versus Projection and Prior Year



	ACTUAL FY 22	PROJECTED FY 23	ACTUAL FY 23
YTD TOTAL	\$ 13,493,053	\$ 14,234,978	\$ 15,581,943
YTD VARIANCE			\$ 1,346,964
			% Difference
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-SAME MONTH			16.01%
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-YEAR TO DATE			9.46%
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-SAME MONTH			25.02%
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-YEAR TO DATE			15.48%
			In Dollars
			\$308,724
			\$1,346,964
			\$447,600
			\$2,088,889

February 10, 2023

**MEMO TO:** J. Carter Napier, City Manager 

**FROM:** Jolene Martinez, Assistant to the City Manager  
Michael Szewczyk, Information Technology Manager  
Rachel Bouzis, Communications & Marketing Generalist  
Kristophor Hutson, Marketing & Graphic Design  
Renée Jordan-Smith, Executive Assistant

**SUBJECT:** City Website Research and Process

**Meeting Type & Date**  
Information Packet

**Action type**  
Information

**Recommendation**  
That Council review the City Website Research and Process Plan

**Summary**  
The City of Casper's website is the City's single most public facing tool. Citizens should be able to easily access services and information in an intuitive, easy-to-use fashion. The Information Technology and Communications teams are reexamining the City's website to improve citizens' website experience in the future.

Currently, staff is in the research phase of the project. Staff has distributed written surveys to Council and hosted a Council Focus Group with Councilors Engebretsen, Gamroth and Pollock. Councilor Haskins was unable to attend. Staff has also launched a citizen survey through a popup window on the website. This survey will solicit participants for the citizen focus group, tentatively scheduled for Thursday, March 2. This date is dependent on the number of surveys completed, interested focus groups participants and their availability.

Research is the foundation of this effort, so gathering accurate, robust qualitative and quantitative data is crucial. The attached document outlines the progressive process. Each step, by necessity, will be planned separately. Staff will report to Council during the April 11 Work Session.

**Attachments**  
Website Process Plan

**Financial Considerations**  
None

**Oversight/Project Responsibility**  
Jolene Martinez, Assistant to the City Manager

CITY OF CASPER

# **Website Process**

Communications Team

Drafted 01.30.23


# **The City of Casper's website is the single most public-facing tool.**


- ▶ **Visiting the website will be many citizens' only direct interaction with the City. It must reflect the same high standards of professionalism and expertise with which our staff serve our community.**

# Key website considerations:

1. Our website is a tool for our citizens. All capabilities, information and design should be driven by what best meets the needs of the public.
2. We need to think of our website as a living, breathing instrument that is changing and evolving on a routine basis.
3. Improving and updating content on our existing website is still a priority both to better serve our citizens and lessen the content burden for our new website.
4. This process is a progressive one in which each step must be completed entirely before we begin the next step.



- 
1. Perform research to understand current use and existing challenges of the current website as well as explore how citizens might want to interact with the website in the future. This step is crucial in gathering quantifiable, objective data that will dictate all other steps moving forward. Our goal is to rethink how the City of Casper uses its website to serve our citizens, and we need comprehensive, thoughtful quantitative and qualitative data from all user groups in order to rethink in the right direction.
    - a. Google analytics report by Bark: delivered by Jan. 30, 2023. A Google analytics expert will assess the City's current website, usage and audience and provide recommendations moving forward.
    - b. Meet with CivicLive: initial meeting by Jan. 27, 2023 (follow-up meetings may be required). Determine feasibility of creating pop-up window on our website to distribute public written survey and solicit public focus group participants. If this is not technologically possible, the City will perform this over Facebook.
    - c. Distribute written surveys to all Council: Feb. 1 to be returned by Feb. 6.
    - d. Distribute written surveys to the public: launch Feb. 7. Survey will remain open until at least 383 surveys have been completed in order to reach 95% confidence level with 5% margin of error. Offer three \$100 Visa gift cards as incentive for completion.
    - e. Council focus group: held Feb. 7. Collaborative session between City staff and select Council members.
    - f. Distribute written surveys to City of Casper staff: Feb. 20 to be returned by Feb. 24. Survey will be distributed to department directors and managers to be completed either on individually or as a group with department employees.
    - g. Public focus group: Thursday, March 2. Survey participants will be asked if they would be interested in participating in a focus group to learn more about their City of Casper website experience. Looking for 6-9 participants of various genders and age groups. Participants will be paid \$50 each and served dinner.
    - h. Staff focus group: week of March 6. Individual department directors and managers will meet with Communications team for 60 minutes throughout this week.
    - i. Final research report: March 31. Communications team writes research report to be reviewed by City Manager and Council, if applicable.
    - j. Update Council: April 11. Communications team will provide Council with update during work session.

- 
2. Based on research, determine top three website priorities. Presumably, this will be three different web-based City services. We'll balance data from all research and our different stakeholder groups to determine these priorities. For example, those services might be improved utility payments, signing up for Recreation Center classes and purchasing tickets to Fort Caspar Museum events.
  3. Assess priority feasibility. After we've determined the top three priorities, we'll explore the budget, technology and timelines necessary to accomplish each of our three priorities. This may reveal that our top priorities are not technologically and/or financially achievable. If this is the case, we will return to step 2 to select new priorities, according to our research.
  4. Implement priorities. Work with selected vendors and departments to execute all necessary tasks.
  5. Distribute website RFP and select vendor. Based on the technology necessary for our selected priorities as well as other internally selected functionality and design, distribute an RFP to municipal website vendors and select the top candidate based on budget, capabilities and customer service.
  6. Perform internal content analysis. Work with department directors to select existing website content that can be eliminated and determine new content needs. Create new content.
  7. Work with selected website vendor to build new wireframe and design. Wireframe will establish overall website structure including organization, page content and count. Design will include fonts, colors and iconography as well as image and copy standards.
  8. Receive first draft of website from vendor.
  9. Select and perform revisions to first draft.
  10. Launch new website.

# Key process takeaways:

1. Careful, thoughtful and accurate research is critical in directing this process.
2. Because this is a progressive process, timelines will be built on a per-step basis.
3. Steps 3 and 6 will presumably take the most time. Ongoing content curation and monitoring for the existing website will save significant time in the future.
4. Because the website represents the entire City organization, each department will be involved in this process.

**From:** Dave Fraser <dfraser@wyomuni.org>  
**Sent:** Monday, February 6, 2023 10:35 AM  
**Subject:** 2023 Legislative Session, Week 4

The fourth week of the legislative session concluded on Friday February 3<sup>rd</sup> and marks the halfway point of the Session. The deadline for filing bills passed this week. 500 bills were filed before the deadline. As of Friday afternoon 450, bills were still active and in the legislative process. Next week is the deadline for bills to be out of house of origin and many more will become inactive.

The following is a summary of the status of the most significant bills WAM is tracking. Please note these are not all the bills we are following, but the ones that most directly affect our members.

The WAM Website contains information on the bills we are tracking, along with status of each bill. A link to site may be found at: <https://wyomuni.org/wam-legislative-tracking-database/>. From this page, click the Track All Bills hyperlink. This will take you the list of bills being tracking. From there you can go directly to bill. You can also sort by bills that WAM is supporting, opposing, and monitoring. To review the complete list of bills that have been filed, go the Wyoming State Legislature website. It may be found at <https://wyoleg.gov/Legislation/2023>

#### **Fourth Week Highlights**

The fourth week highlights also saw the continued introduction of bills, committee meetings and floor sessions. Much of the legislative activity during the week involved debate on the budget. Both the House and the Senate adopted budget bills and will now crossover to the other body for consideration and modification.

Another highlight was WYOLink funding. We were successful in getting an amendment to the budget bill that reinstated \$8.6 million for WYOLink funding. We were also successful in adding an additional \$13 million dollars of funding to the Direct Distribution bill in the House, bringing the total to an additional \$26,250,000. However, these funds are not guaranteed as they will crossover and be considered by the other house.

### **HOUSE BILLS**

#### **House Bill 02– Town Officers – Salary Waiver**

This bill allows a town council member or mayor to refuse their salary. This bill passed the House and has been received for introduction in the Senate and referred to Senate Transportation. WAM is monitoring this bill

#### **House Bill 42 – Off Road Recreational vehicle operations**

This bill allows for the use of the Interstate right of way for off road vehicles in certain situations. This bill would enable the off-road network in southwest Wyoming to be connected across I-80. The bill has passed the House and been received for introduction in the Senate. WAM is supporting this bill.

#### **House Bill 46 – Wyoming Public Safety Communications Trust Fund.**

This bill appropriates \$100 million to establish a trust fund to fund the WYOLink System. 90% of the investment earnings would pay for the operations and maintenance of WYOLink system and 10% would

be return to the trust fund corpus. This bill has been introduced and referred to House Appropriations where it will likely die. WAM is supporting this bill.

#### **House Bill 50 – Solid Waste Cease and Transfer Funding**

This bill creates prioritized cease and transfer projects for municipal solid waste facilities and provides funding for these projects. This bill has passed the House, been introduced in the Senate, and referred to Senate Minerals. WAM is supporting this bill.

#### **House Bill 54 – Homestead Exemption**

This bill exempts the first \$100,000 of assess value for Wyoming homeowners with 5 years of residency. It is estimated to reduce state revenues by \$35 million annually. We are working to determine impact on municipal property taxes. The bill has been introduced and referred to House Revenue. It is unlikely to get a hearing before the deadline and is effectively inactive. WAM is monitoring this bill.

#### **House Bill 73 – Annexation vote requirement**

This bill required that two-thirds (2/3) written approval from all landowners owning a majority of the land in an area before annexation into a municipality. This bill would make it significantly more difficult to annex properties into a municipality. The bill has been amended to require only a simple majority, but WAM is still opposing the bill. The amended bill passed the House and was referred to Senate Corporations.

#### **House Bill 95 – Working Animal Protection Act**

This bill prohibits cities and towns from passing ordinances, bans that unduly restrict a person from using a working animal in lawful commerce or an animal enterprise. The section supersedes any municipal ordinance or policy that conflicts with this section but does not supersede municipal zoning ordinances or any municipal ordinance or policy relating to public health or public safety. The bill passed House Agriculture and is on General File. WAM is opposing this bill as a preemption of local control.

#### **House Bill 98 – Property Tax Homeowners Exemption**

This bill provides a property tax exemption for low-income homeowners who meet specified requirements. The bill passed House Revenue and been referred to House Appropriations. WAM is monitoring the bill.

#### **House Bill 99 Property Tax Refund Program**

This bill would allow certain property owners who meet specific income qualifications to apply for a partial refund of property taxes. This bill expands an existing program. This bill passed the House and referred to Senate Corporations. WAM is monitoring this bill.

#### **House Bill 105 – Repeal Gun Free Zones and Preemption Amendments**

This bill repeals specified gun free zones. Specifically, persons with a concealed carry permit would be allowed to carry firearms in any meeting of a governmental entity, any meeting of the legislature or a committee thereof, any public school, public college or university or professional athletic event; except as provided in W.S. 21-3-132. This bill has been introduced and referred to House Appropriations. This is yet another preemption bill and WAM is opposing it.

#### **House Bill 118 – Volunteer Firefighter Pension Funding**

This bill would appropriate \$9 million to the Volunteer Pension. Money to fund this pension was diverted last year to address deficiencies in Fire Fund A. This bill passed House Minerals. The House Appropriations removed the funding. The revised bill passed the House without funding and is now on General File in the Senate. WAM is supporting this bill.

**House Bill 121 – Property Tax deferral Program Amendments**

This bill would allow certain low-income residential property owners to defer up to ½ of their property taxes. This bill is an expansion of an existing program and essentially moves it from a county program to one managed by the Department of Revenue. The bill has passed the House and was referred to Senate Revenue. WAM is monitoring this bill.

**~~House Bill 132 – Wyoming Housing Trust Fund~~**

~~This bill appropriates \$15 million from the General Fund to create the Wyoming Housing Trust Fund. The bill died in House Minerals on a 4-5 vote. WAM was supporting this bill.~~

**House Bill 135 – Cities and Towns – Abandoned and nuisance buildings**

This bill provides tax credits for the remediation and/or removal of abandoned and nuisance building. The bill was amended by House Corporations to limit the number of buildings that could utilize this credit. The bill is on General File. WAM is supporting this bill.

**House Bill 139 – Intimidation of Elected Officials**

This bill makes it a criminal offense to intimidate elected officials. Specifically making available on the internet the personal information about elected officials and their families becomes a criminal offense. This bill has been introduced and referred to House Education. WAM is monitoring this bill.

**House Bill 142 – Notice of Annexation**

This bill would require that persons adjacent to areas being proposed for annexation be notified of the proposed annexation by first class mail. The bill passed the House and has been introduced in the Senate and referred to Senate Corporations. WAM is monitoring this bill.

**House Bill 151 – Property Tax Exemption - Child care facilities**

This bill exempts from property taxes any government or nonprofit facility that provides day care. This bill has been referred to House Education. WAM is monitoring this bill.

**House Bill 158 – Bid Rejection or denial for public works contracts**

This bill requires that if a bidder is deemed unqualified or a bid is not awarded to the low bidder, that the city notify the bidder (in writing within 10 days) of the reason for determination of the city's actions. The bill has been introduced and referred to House Transportation. WAM is currently monitoring this bill. WAM is currently monitoring the bill.

**~~House Bill 162 – County Option Real Estate Transfer Tax~~**

~~This bill would assess a 1% tax on real estate transactions in excess of \$1.5 million. It is a local option and would be required to be passed by county voters before it could be implemented. The bill was not considered for introduction. WAM is supporting this bill.~~

**House Bill 164 – Legal Notice publication on websites**

This bill requires that legal notices published as required in WS 18-5-319 also be published on the newspaper's website. The bill passed House Corporations and is on General File. WAM is monitoring this bill.

**House Bill 185 – Direct Distribution**

This bill provides an additional \$13 million in direct distribution funding. These funds will be allocated pursuant to Madden/Bebout Formula. The bill was amended to add \$13 million back into the bill for a total of \$26, which was the Governor's recommendation. The amended bill passed the House by a vote 43-19 and has been referred to Senate Appropriations. Many thanks to Representative Chadwick for running the amendment. WAM is supporting this bill.

**House Bill 191 – Pharmacy Benefits Manager Act Enhancements**

This is the same bill as Senate File 36 from last year. The bill would significantly increase the cost of prescriptions to JPIC, the State of Wyoming and private insurers. The bill has been introduced and referred to House Judiciary. We hear this bill is dead for the session. Any changes to PBMs will come via SF 151. WAM is opposing this bill.

**House Bill 195 – American Rescue Plan Appropriation Amendments**

This bill appropriates \$45 million to various executive branch departments and to Water Development Commission. The bill was laid back on 2<sup>nd</sup> reading. WAM is supporting this bill.

**House Bill 256 – Property Tax Holiday**

This bill would provide property tax relief for the tax year 2023. The bill sunsets on June 30, 2024. The bill was introduced and referred to House Revenue. WAM is monitoring this bill.

**House Bill 265 – Public Procurement late payments**

This bill increases the interest rate that accrues on late payments for the purchase of goods and services by public entities. The bill increases the interest rate from 1½ % to 5% per month on the unpaid balance. The bill has been introduced and referred to House Corporations.. WAM is monitoring this bill.

**House Bill 287 – Gaming Districts and Amendments**

This bill would establish two gaming districts and allow the development of two casinos. These casinos would be located south of Cheyenne and west of Evanston. Funds from the entities would be used to fund K-12 education. A portion of the revenue would be distributed to cities, towns and counties. The bill passed House Revenue on a 5-4 vote and placed on General File. WAM is monitoring this bill.

**HJ - 0001 – Residential Property Tax Amendment**

This bill would authorize an election to amend the Wyoming Constitution to create four classes of property for the purposes of taxation. Currently the constitution allows for three classes of property, Industrial, Minerals and others. Residential and commercial properties are in the “other” category. The bill has been introduced and referred to House Revenue. WAM is monitoring this bill.

**HJ – 0002 Constitutional Amendment – Residential Property class**

This is another constitutional amendment that is similar to HJ001. This bill passed House Revenue and has been placed on General File.

**SENATE FILES****Senate File 13 – Bar and Grill License Amendments**

This bill reduces the population requirement for bar and grill licenses effectively increasing the number of bar and grill licenses allowed. It completely removes population requirements in 2033. The bill was amended in Senate Corporations to include the entertainment component of Senate File 12. The bill passed the House and was received for introduction in the Senate and referred to Senate Corporations. WAM is supporting the bill.

**Senate File 70 – Back to school tax holiday**

This bill is comparable to House Bill 71 and would designate a day where the purchase of school supplies would be exempt from sales tax. The bill has been introduced and referred to Senate Revenue. WAM is monitoring this bill.

**Senate File 82 – Eligible Water and Sewer Projects**

This bill provides \$89 million for selected water and sewer project around the state. The bill has passed the Senate and has been received for introduction in the House. WAM is supporting this bill.

**Senate File 90 – Wyoming Property Tax Relief Authority**

This bill would create the Wyoming Property Tax Relief Authority. The authority would sell bonds to help specified residential property owners. The bill has passed Senate Revenue and Senate Appropriations and has placed on General File. WAM is monitoring this bill.

**Senate File 104 – Property Tax Mill adjustment**

This bill would require that mill levees be reduced when assessed values grow beyond certain levels. The bill has been introduced and referred to Senate Revenue. WAM is monitoring this bill.

**Senate File 110 – Personal Property Tax Exemption**

This bill would exempt all tangible property from taxation. The bill has passed 2<sup>nd</sup> reading. WAM is opposing this bill.

**Senate File 115 – Dental Insurance Payment for Services**

This bill would unbundle certain dental procedures and would significantly increase the cost of dental care and insurance costs. The bill has been introduced and referred to Senate Corporations. WAM is opposing this bill.

**Senate File 125 – Property Tax – Limiting taxable value increase**

This bill would limit the amount that the taxable value of a residential property can increase to 5% percent per year. This bill has passed Senate Revenue and has been placed on General File. WAM is monitoring this bill.

**Senate File 135 – Repeal Gun Free Zones – Government Buildings and Meetings**

This bill would repeal existing gun free zones. The bill passed Senate Revenue and placed on General File. This is a preemption bill and WAM is opposing it.

**Senate File 136 – Property Tax Relief – assessment rate reduction**

This bill reduces the taxable value of real and personal property from 9.5% to 7.5%. The bill was laid back at 2<sup>nd</sup> reading.

**Senate File 148 – Preemption of local firearms regulations.**

This is yet another preemption gun bill. The bill passed Senate Revenue and Senate Agriculture. WAM is opposing this bill.

**Senate File 151 – Wyoming Prescription Drug Transparency Act.**

This is another Pharmacy Benefits Manager bill. It is generally described as “PBM Lite”. It increases the cost of prescription meds, but not as much as HB 191. WAM is opposing this bill.

**Senate File 158 – Public employee retirement plan contribution**

This bill increases contributions by 1%. As currently drafted, the employer pays .5% and the employee contributes .5%. The bill has passed 2<sup>nd</sup> reading in the Senate. WAM is monitoring this bill.

**Senate File 164 – Public Improvement Contract Amendments**

This bill amends the way public contracts may be awarded. It has passed 2<sup>nd</sup> reading in the Senate. WAM is supporting this bill.



**SJ 003 – Property Tax Exemption for elderly and infirm**

This bill would authorize an election to change the Wyoming Constitution to provide for a property tax exemption for the elderly and infirm. The bill has passed the Senate and been received for introduction in the House. WAM is monitoring this bill.

If you have questions about any legislative issue, please do not hesitate to call Bob McLaurin (307) 413-3483 or myself at (307) 414-0265.

**J. David Fraser**

Executive Director

Wyoming Association of Municipalities

315 West 27th Street

Cheyenne, WY 82001

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*"Communities that don't matter, don't exist."*







## AMOCO REUSE AGREEMENT JOINT POWERS BOARD

2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591

[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)

### AMOCO REUSE AGREEMENT JOINT POWERS BOARD

#### MEETING MINUTES

6:00 p.m. Wednesday, January 11, 2023

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Rob Hurless, Terry Lane, Larry Madsen, Jim DeGolia, Amy Freye, Dallas Laird, and  
\*Amber Pollock

Absences: John Lee \*(see below, sent proxy to Jim DeGolia)

Others Present: Matt Reams and Mark Young (LGM), and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless.  
All attendees were asked to participate in the Pledge of Allegiance to the Flag.

#### **1. Welcome New Board Members**

Mr. Hurless welcomed Dallas Laird. He then asked all participants to introduce themselves.

\*Amber Pollock enters meeting at 6:04 pm

Mr. Hurless welcomed Amber Pollock upon her arrival.

#### **2. Minutes from December 14, 2022 Regular Meeting**

A motion was made by Mr. DeGolia and seconded by Mr. Madsen to approve the Minutes of the December 14, 2022 meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

#### **3. Approval of January 11, 2023 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of January 11, 2023 were presented by Mr. Madsen.

A motion was made by Mr. Goetz and seconded by Mr. Lane to approve the Treasurer's Report of January 11, 2023, containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report.

There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Madsen explained and summarized the investments.

The December 2022 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen.



## **Investment/Financial Committee**

Mr. Madsen summarized and described each depository for ARAJPB.

### **4. Committee Reports**

- **Three Crowns**

Mr. DeGolia observed that the golf course and the food & beverage (F&B) businesses have consistently run at substantial annual losses, and that those losses have been significantly reduced since Mr. Reams and Landscape Management (LGM) were retained by the Joint Powers Board (ARAJPB). He also observed that limitations in the design of the clubhouse have long been identified as limiting revenue generation in the F&B revenue and profitability. For the past two plus years, with assistance of Mr. Reams, LGM and other professionals, members of the Executive Committee of the Board and the Three Crowns Committee have been considering many possible clubhouse capital investments to increase F&B revenue and profitability. Mr. DeGolia stated that the Three Crowns and ARAJPB Executive Committee together with Mr. Reams and the senior management of LGM are recommending to the full Board changes to the clubhouse. These plans are intended to substantially increase the capacity of F&B to increase revenue and profitability overtime. He then asked Mr. Reams and Mr. Young to begin their presentation for renovations on the clubhouse's outdoor deck and interior space. They distributed and presented a summarization of their presentation from the previous day to the Three Crowns Committee and Executive Committee and guests (Note: the full presentation from the prior day was emailed to the ARAJPB in advance of the meeting). Mr. Reams and Mr. Young discussed the proposed project and answered all questions. After expressing his support for the project, Mr. Laird stated that he had a prior commitment and exited the meeting at 7:08 pm.

A motion to move forward and gather final drawings from the Architect and Final Bids from the Construction Companies, and present a Food and Beverage Proforma which is to include changing the hours of the restaurant in January through March was made by Mr. Goetz and seconded by Mr. DeGolia to move forward and advance the proposed project until February 8<sup>th</sup> or thereafter when the requested materials are presented to ARAJPB. A Special Meeting in February will be approved if needed. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the motion. \*Mr. Lee sent his proxy vote to Mr. DeGolia to approve the motion for the Three Crowns proposed improvements.

- **PRC**

Ms. Hahn had no report.

- **ARAJPB Development**

Mr. DeGolia summarized and highlighted the Status Report that was sent to the Board Members via email in advance of the meeting.

He shared after the report was sent, Bob Cipolletti of Jacobs Engineering committed to send ARAJPB a contract under which they would assist and provide professional services and expertise in working with BP, WDEQ, other engineers and provide advice regarding a broad range of topics related to development of the PRC and Salt Creek Heights.

Additionally, Ms. Hahn reported that she had been contacted to see if there would be interest in leasing a small amount of land in the PRC for placement of a 60' cell tower. She is currently exchanging information with the entity that made the request and starting negotiations.



- **Executive Committee**

Mr. Hurless shared that conversation was in preparation for the Three Crowns Presentation. All future meetings were reviewed.

**5. Election of Officers**

Mr. Hurless announced nominations to the Board and the following members have agreed to serve for the year 2023:

- Chairman: Rob Hurless
- Vice Chairman: Terry Lane
- Treasurer: Larry Madsen
- Secretary: Jim DeGolia

A motion was made by Ms. Pollock and seconded by Mr. Goetz approving the selection of the Executive Committee. There being no further discussion, the Board proceeded to vote. The motion carried with all members present voting aye.

**6. Establishment of Regular Meeting Dates and Times for Calendar Year 2023**

A motion was made by Mr. Goetz and seconded by Mr. Lane that the Board establish the second Wednesday and, if needed, the fourth Wednesday of each month as the regular meeting dates for the Board for the calendar year of 2022, with all meetings starting at 6:00 pm and that the normal meeting location will be in the Big Horn Conference Room of Casper Area Innovation Center, located at 2435 King Blvd., Casper, WY. One exception is for the December Meeting being held at Three Crowns 1601 King Blvd., starting at 5:00 p.m. and a special meeting to be held on June 30, 2023 to pay all unpaid invoices for the fiscal year. There being no further discussion, the Board proceeded to vote, and the motion carried with all members in attendance voting aye.

**7. Establishment of Financial Institutions**

A motion was made by Mr. Madsen and seconded by Mr. DeGolia to approve the official financial institutions for the year 2023 be Hilltop National Bank, the Wyoming Government. Investment Fund, Peaks Investment, Wyoming Class, and the FIB Wealth Management Fund, to be the depositories this year. There being no further discussion, the Board proceeded to vote. The motion carried with all members present voting aye.

**8. 2023 Committee Members and Tasks**

The following committees were presented by Ms. Hahn:

- Financial/Investment: Larry Madsen - Chair, Terry Lane, and John Lee.
- Three Crowns Management: Jim DeGolia and Jeff Goetz as ARAJPB Representatives.
- ARAJPB Development: Jim DeGolia, Terry Lane, Larry Madsen, and Rob Hurless (ex-officio).
- Architectural Review Committee: Amy Freye – Chair.
- Platte River Commons Maintenance: Amy Freye - Chair, and Renee Hahn.
- Executive Committee: Rob Hurless - Chair, Terry Lane - Vice Chair, Larry Madsen - Treasurer, and Jim DeGolia - Secretary.



**9. Interaction with City and County Representatives – Specific Issues and Concerns**

City Representative Pollock stated she was happy to be involved. She explained that she was a business owner in town with a liquor license. She would abstain from any type of vote that would deem a conflict of interest.

**10. Other**

No Report.

**11. Future Meetings/Agenda**

- Regular Board meeting - February 8<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room
- Three Crowns Management Committee - February 16<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

**Office Closures:**

January 16<sup>th</sup> - Martin Luther King Day

February 20<sup>th</sup> - Presidents' Day

**12. Public Comment**

There was no public comment.

**13. Good of the Order**

No Report.

**14. Adjournment**

There being no further action by the Board, a motion was made by Mr. DeGolia and seconded by Mr. Madsen to adjourn the meeting at 7:35 p.m. The motion carried with all members in attendance voting aye.

2.8.2023

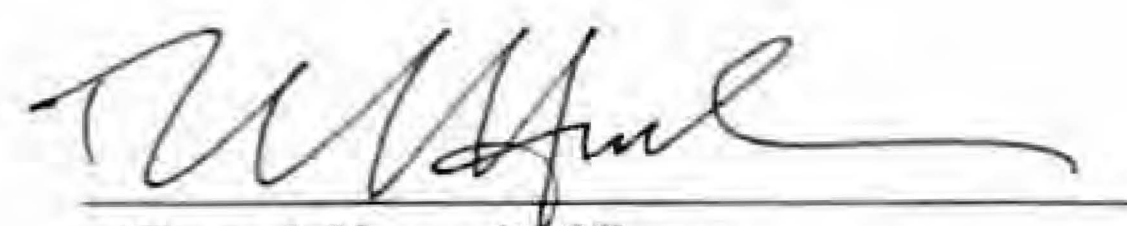
Date



Board Officer

2.8.2023

Date



Presiding Officer

## **Parks & Recreation Advisory Board Minutes of Thursday, January 12, 2023**

**Meeting Called to Order:**      **Date:**      January 12, 2023  
   **Time:**      4:32 pm  
   **By:**      Zulima Lopez  
   **Location:** Casper Family Aquatic Center Conference Room

**I. Board Members Present:** Kristen Galles, Olivia Cole, Jim DeGolia, Doug Hall  
**Council Liaison:**      Lisa Engebretson  
**Staff Present:**      Zulima Lopez, Phil Moya, Jenniffer Harvey  
**Guests:**      Alan Dugan, Jeremy Taylor, Luke Carlson, Ken Thoren

**Approval of Minutes:**      Tabled; did not have a quorum.

### **II. User Groups**

#### **Casper Recreation Center** – Jenniffer Harvey

Membership has grown a lot. Adult membership increased from 55 in 2021 to 217 in 2022.

Individual classes have stayed steadfast.

We are adding more staff and programs.

Adding a new fitness room which will be launched on Saturday, January 21<sup>st</sup> at the 40<sup>th</sup> Anniversary Celebration. There will be discounts on memberships, incentives, and new membership types announced that day.

Summer camp had 362 kids in the summer of 2022. We are working with DFS on a grant for \$150k to be able to handle more kids this coming summer.

#### **Midget Football** – Alan Dugan

This was our 54<sup>th</sup> season.

Had 140 participants; this is still down from pre-Covid days. But we are trending up.

Appreciate the support for lease agreements and the equipment room.

Partnered with the City for maintenance of the fields. We buy the paint, the city applies it. Want to continue with this working relationship.

The equipment room needs the heaters repaired.

#### **Casper Junior Football** – Jeremy Taylor

We commend Paul and his amazing crew. Issues are always resolved quickly.

The Crossroads facility is still good for the little guys.

We have outgrown Mike Sedar and have moved to KW for the older kids. We are up to 460 kids.

Had a big tournament this fall with 4 other leagues.

1<sup>st</sup> ever state championship for Wyoming was played this year.

Now have a traveling team that travels throughout Wyoming and went to Las Vegas over Thanksgiving.

Offered a first-ever spring league last year. The focus was on passing. Had over 100 kids for this.

Looking into a relationship with the school district to use Dean Morgan for practices.

PV park would be a great option except there is not enough parking.

#### **Casper Soccer Club** – Luke Carlson

Hosted 3 tournaments this year:

- 1) State Cup – this goes out to bid every 2 years. Will be here through 2024.
- 2) Fall Classic Tournament



### 3) Spring Jamboree

850 Families = 1100 players

Had to turn away 24 teams for one of the tournaments. We just don't have enough soccer fields to host that many teams.

Estimate around 1000 families travel to Casper for each tournament and spend 2 nights in lodging.

Appreciate the City and what Paul Zowada does to help our group.

The biggest issue is getting referees for the tournaments.

There has been a steady decline in the adult soccer league. "Safe Sport" has made it so you must be 18+ to play instead of 17+.

**ACTION:** Soccer club to get an updated bid for the poles and netting request.

**ACTION:** How much is the soccer club willing to contribute toward the poles and netting?

There is potential for other tournaments, but nothing is in the works as of today.

### Community Recreation Foundation – Ken Thoren

This program is to provide scholarships for the Recreation Center. We try to make it affordable for those that cannot afford to use the Recreation Center and its programs. We have both a youth and a senior group.

We raise funds, apply for grants and take donations to fund our scholarship program.

One way we raise funds is through the fall Craft Fair. This year was bigger than normal. We are looking into doing another in the spring. This year we sold alcohol at the Fall Craft Fair. Which brought in a lot more people. Hoping to lower the rental fee at the Ford Wyoming Center as we increase the food and beverage numbers.

We do several free events throughout the year: 1) Fall carnival which brought in around 1000 people. 2) Free family pool party.

Bussing for the summer Adventure Camp has been addressed. Natrona County will be bussing kids on field trips.

### Casper Recreational Leagues Association – N/A

## III. Parks Repurposing

No update.

## IV. Board Member Terms & Vacancy

Tabled; did not have a quorum.

## V. Other Business

Public: None

Staff:

- 1) Received a \$100K grant from the Natrona County Joint Powers Board for a Parks & Recreation Master Plan. This will cover half the cost. Zulima to engage other places to get the rest of the funding. The Master Plan will help us be more intentional and strategic instead of reactionary. Zulima will take the Council on 2/7 for their approval of the \$100K grant.
- 2) Actively working on the Capital Budgets right now. Each department will meet with the City Manager separately in February. We have been including user group requests in the capital budget. A lot of the user groups are doing their own fundraising for capital projects as well.
- 3) LWCF Grant – Final submission was done on 11/30/22. Altogether it would be \$2M for the Washington Park Revival. Not enough to do everything we want. It would include:
  - a. Resurface 2 existing tennis courts into 8 Pickleball courts
  - b. Resurface 2 other tennis courts into parking.
  - c. Build 6 new tennis courts where the volleyball pit currently sits.
  - d. Renovate 1 bathroom to be a family bathroom. (Cannot demo and rebuild)

- 4) Save America's Treasures Grant – Applied. This is to rehabilitate Fort Buildings. Will know in June
- 5) Council supports moving forward with a 2<sup>nd</sup> sheet of ice. Cost to the City will be between \$3M - \$4M with the User Groups coming up with the rest within 18 months. This will be placed perpendicular to the current sheet, toward the Cemetery. Should make cost recovery 100%. Will be applying for a malt beverage license to increase concession sales. Will be able to have a Junior league come to town.
- 6) Casper Horseheads Baseball quit operations on December 15, 2022. A couple of different leagues want to lease Mike Lansing Field. Going forward with a lease agreement with Casper Spuds for this year to run concessions and play around 30 games. Putting out an RFP for a new team to occupy the field for the long term.
- 7) Congratulations to Paul Zowada and the Athletics Fields Division. They won the "Colorado Sports Field Management Association – Field of the Year" award for Mike Lansing Field 2022. They took over the maintenance of the field in 2022 after a long-term lease and made significant improvements over the last year.
- 8) Natrona County Outdoor Recreation Collaborative is looking into signage and a maintenance agreement for the Disc Golf area north of the Athletic Fields. Central Wyoming Trails Alliance wants to use some of that area for a mountain bike trail.
- 9) Visit Casper & Special Olympics is looking to construct a "Miracle Field". This is a baseball field that is ADA-accessible. Rotary is interested in donating to this. This is a very early conversation. Will need a location close to other fields.
- 10) Looking into an "Outdoor Fitness Area" through the Recreation Center. Needs to be within a 15-minute bike ride from most neighborhoods. There will be different fitness apparatuses plus an area to do outdoor aerobics-type classes. Looking for funding for planning the park. Very early stages of research.
- 11) The Aquatic Center decking and roof replacement will take the building out of service for 8 months.

Board: None

The next scheduled meeting will be **Thursday, February 9, 2023, at 4:30 pm at the Casper Family Aquatic Center Conference Room & via Microsoft Teams.**

**Meeting Adjourned:** The meeting was adjourned at 6:08 pm.



## **Parks & Recreation Advisory Board Minutes of Thursday, December 8, 2022**

**Meeting Called to Order:**      **Date:**      December 8, 2022  
   **Time:**      4:32 pm  
   **By:**      Amy Crawford  
   **Location:** Casper City Service Center

- I. Board Members Present:** Doug Follick, Randy Hein, Amy Crawford, Kris Galles, Jim DeGolia, Ian Walker, Doug Hall, Olivia Cole  
**Council Liaison:** Lisa Engebretson  
**Staff Present:** Zulima Lopez & Randy Norvelle  
**Guests:** Robert Meyer, Kyle Kuxhausen, Brian Shane, Ken Hilton

**Approval of Minutes:**

**Minutes Date:** November 10, 2022  
**Motion By:** Doug Follick  
**Second:** Randy Hein  
**Board:** Approved by all

**II. User Groups**

**Casper Skeet Club** – Robert Meyer

The club had a very good year.

Hosted State of Wyoming Sporting Clay Event for the 2<sup>nd</sup> time in the Club's history. This is due to the extra property we negotiated with the City. Had over 80 shooters, of which over half from out-of-state. 4 day event. Hosted several corporate shoots. Largest of which was 159 shooters from oil and gas industry.

Overall Randy worked with us on the new lease.

Biggest concern is the development going on in the area. Hoping it will be positive with renewed visibility. But, worried about the increase in vandalism and theft with the increase in kids hanging out in the area.

Club is open until dusk in the summer months or we run out of shooters. Generally open until 7pm year round.

**Casper Shooter's Club** – Kyle Kuxhausen, Brian Shane, Ken Hilton

Membership for 2022 is at 660. Down from 670 in 2021. Drop is most likely due to the increased rates for the long range. Was \$15, we raised it to \$35. Also, ammo shortages raised the prices and therefore people are priced out of the sport/hobby.

~12,000 facility uses this year so far.

Holding good with revenue and expenses. Have about \$45k cash on hand. Like to see 6 months operating expenses on-hand. We are a little low, but have things planned to bring in more.

Expansion plans to expand the pistol bays. Currently working on that with the City. This is not real estate expansion. It is expanding existing areas. The biggest issue is that the facility is built on large sand dunes.

Sand does not make good berms. It blows away. We need to have dirt brought in to build on top of the sand foundation. Unique range. We will take all the extra dirt the City or anyone has.

Biggest issue is needing the streets plowed and the parking lot potholes fixed and more parking areas.

Ghost Town Shooter pistol range needs de-watering plan. In the spring we get a lot of water covering the area, which seems to be getting worse each year.

Major improvements: Would be great to have a shed.

Minor improvements: Carried over from last year.

Had a great turnout for the 2022 Magpul Governors Cup Match. This is a match the state puts on and you bid to get the match at a certain spot. We won the bid this year and for 2023. We had 139 shooters, with 80% of those being from out-of-town. Already have 70 signed up for 2023 Match.

Colorado passed a law in 2013 banning magazine capacity. Never an issue until this year when someone in CO government decided all participants in shooting matches on state land need to sign a statement that their magazines are compliant with the 2013 state law; making it a felony if you use the magazine wrong. This emptied out most shooting ranges on state land in Colorado. The big national matches are now searching for places to hold these matches outside of Colorado. We are a unique range in that we have an international airport and city services within 15 minutes of the range. Most other ranges in the western US it is a minimum 30 minute drive to metropolitan areas.

Also, we are one of a handful of private ranges that meet Air Force "fall-out" zone. Therefore, special forces in the military will come here for training. This is a big impact on the local economy and paid for by the federal government. They come out 4-6 times a year. They like being left alone in their area.

Local PD uses the range as well for training.

Have a substantial grant application for leftover COVID funds for outdoor recreation.

Also have a small grant from Wyoming Game and Fish for bay improvements.

Zulima helped them apply for the Outdoor Recreation Grant for ~\$300K.

City spent ~\$40k on building maintenance the last 2 years.

**ACTION:** Club to talk to the Wyoming Business Council. There are grant opportunities thru them.

City spent weeks out there helping build berms. They have a lot of potential but they are also a very expensive facility to maintain.

### **III. Parks Repurposing**

No update. City Attorney retired and the office is behind.

**ACTION:** Randy to ask City Attorney if we could lease a park for 10 years with an option to buy after 10 years.

### **IV. Board Member Terms & Vacancy**

Amy Crawford has agreed to stay on for another term.

**ACTION:** Zulima to send out the press release which was approved by the Board for the upcoming vacancy.

**ACTION:** Zulima to send out the letters of interest to the entire Board for review once received in January.

**ACTION:** Subcommittee of Amy C., Olivia C., and Zulima to interview the candidates.

### **V. Other Business**

Public: None

Staff: None

Board: Fort Casper had their annual Candlelight Christmas on December 3, 2022. It was a success. However, a Mills Police Officer complained about the cannons being fired without informing the Mills PD. Casper PD was notified, however.

Ice Arena is updating their lights and will be getting a new oven. Figure skating had a recital on Saturday.

Hogadon: 5 runs are open as of December 2, 2022. Night skiing is open as well.

Speedway: They are running a Christmas light show through the holidays.

The next scheduled meeting will be **Thursday, January 12, 2023, at 4:30 pm at the Casper Family Aquatic Center Conference Room & via Microsoft Teams.**

**Meeting Adjourned:** The meeting was adjourned at 5:23 pm.

# Post Legislative Outlook

APRIL 6TH | 11:30 A.M. | BEST WESTERN DOWNTOWN CASPER

**LISTEN TO YOUR LOCAL REPRESENTATIVES  
DISCUSS THEIR TIME IN CHEYENNE AT THIS PAST  
LEGISLATIVE SESSION.**

DEADLINE TO REGISTER IS MARCH 30TH.  
REGISTER ONLINE AT [CASPERWYOMING.ORG](http://CASPERWYOMING.ORG)

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